

SOUTHWEST OPEN SCHOOL
401 N. Dolores, Cortez, Colorado 81321
(970) 565-1150 Telephone
(970) 565-8770 FAX

CERTIFIED/LICENSED APPLICATION

Name: _____ Date: _____

Address: _____
(Street) City State Zip Code

Phone () _____ () _____
Home Work

Position applied for: _____

Certificate(s)/License(s) held or applied for (including out-of-state)

Level	State	Endorsement	Expiration Date
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Level	State	Endorsement	Expiration Date
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Professional Experience: *List most recent experience first.*

Inclusive Dates	Institution	City/State	Position

Educational Background:

College/University	Dates Attended	Degree/Date	Major	Sem. Hours	Minor	Sem. Hours

Please answer ALL the following questions with a check mark in the appropriate space and provide explanations for any yes answer on a separate sheet of paper:

1. Has your certificate/license ever been suspended or revoked? ___Yes ___No
2. Are proceedings for suspension or revocation of your certificate/license currently in progress or pending? ___Yes ___No
3. Have you ever been discharged, resigned, or been asked to resign from any school or teacher position? ___Yes ___No
4. Have you ever been convicted of a violation of law other than a misdemeanor traffic violation? ___Yes ___No
5. Have you ever been charged with selling, possession or use of illegal drugs? ___Yes ___No

What was the disposition of such charge? Please provide details, indicating the date of the disposition, the name and location of any court involved and the details of the charge.

9. Have you ever been convicted of, pled no contest to, or received a deferred sentence or deferred prosecution for a felony? ___Yes ___No

If yes, give details, including the date of conviction, plea, deferred sentence or prosecution, name and location of the court and nature of the offense.

9. Have you ever been charged with a crime involving unlawful sexual behavior or other unlawful behavior toward a child? ___Yes ___No

What was the disposition of such charge? Please provide details including the date of the disposition, the name and location of any court involved and the details of the charge.

9. Have you ever been convicted of, pled no contest to, or received a deferred sentence or deferred prosecution for a crime involving unlawful sexual behavior or unlawful behavior involving children? ___Yes ___No

If yes, give details, including the date of conviction, plea, deferred sentence or prosecution, name and location of the court and nature of the offense.

9. Can you perform the essential functions of the job? ___Yes ___No

Are you a veteran? Yes ___ No ___ Branch of Service _____ Dates _____

Please list references who are able to speak about your professional background:

Name	Position	Address	Telephone
1.			
2.			
3.			

May we call your present employer? Yes ___ No ___

What are convenient dates for interviews? _____

- 1.
- 2.

A complete application consists of: Application, resume, placement folder (if available) or three letters of reference, transcripts (official copies are required if employed) and a copy of a current Colorado Teaching Certificate or License. Incomplete applications will not be considered.

PLEASE READ CAREFULLY BEFORE SIGNING

I understand that I will need to be fingerprinted as I apply for certification in the State of Colorado. I hereby authorize an investigation and release of information concerning my past employment, activities and statements contained in this application. I waive my right of access to any such information and release from all liability and responsibility of all persons, companies or corporations supplying or receiving such information. I certify that all answers and statements contained herein are true, correct and complete and further, it is my understanding that any false statements or omissions made by me on this application or any supplement thereto, shall be grounds for failure to employ or for dismissal should I be employed.

Signature: _____

Date: _____

COMPLETION OF THE FOLLOWING SECTION IS OPTIONAL

I hereby authorize sharing my application data, including but not limited to credentials and transcripts, with authorized employment officials from other school districts or BOCES who may be seeking applicants in my area of specialization.

Signature: _____

Date: _____

NOTE: APPLICATIONS ARE KEPT ON FILE FOR ONE YEAR. AFTER THAT TIME A NEW APPLICATION SHOULD BE FILED.

Southwest Open School is dedicated to the principles of equal opportunity and prevention of harassment in all of its practices. Additionally, we prohibit unlawful discrimination or harassment against individuals on the basis of age 40 and over, race, sex, sexual orientation, gender identity, marital status, color, religion, national origin, disability, military status, genetic information, or any other status protected by applicable state or local law.

Please answer these questions and return them with your application. We realize that one could write a lengthy paper on the first question alone, but we appreciate short answers confined to one page. Thanks.

1. What is your vision of education in the next decade?
2. What are the best fiction and nonfiction books you have read in the last year?
3. What adventure have you had in the last year?

